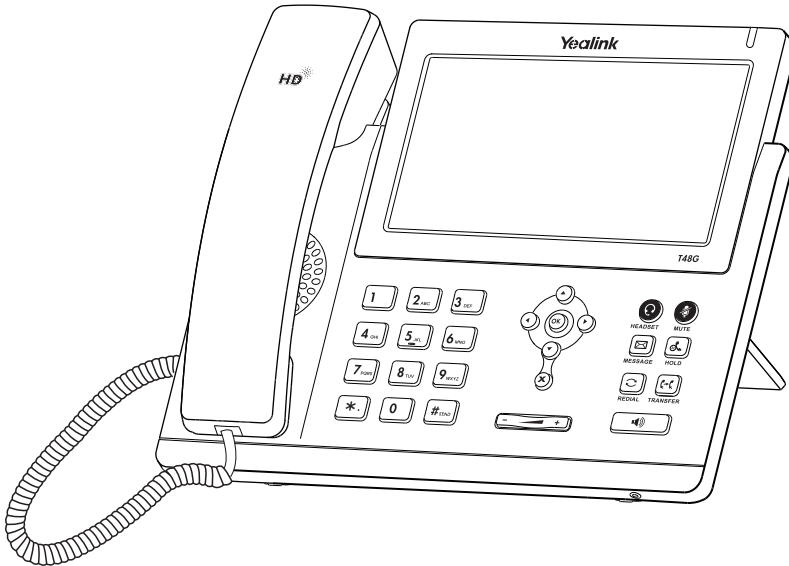


SIP-T48G IP Phone

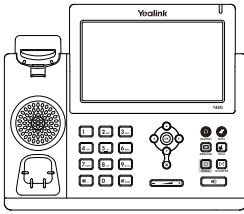
Microsoft® Lync™ Edition



Quick Start Guide (V7.50)

Packaging Contents

The following items are included in your package. If you find anything missing, contact your system administrator.



IP Phone



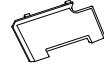
Handset



Handset Cord



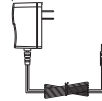
Ethernet Cable



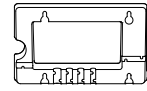
Stand



Quick Start Guide



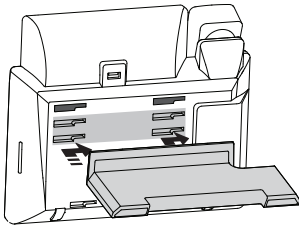
Power Adapter
(Optional)



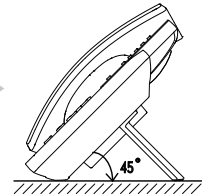
Wall Mount Bracket
(Optional)

Assembling the Phone

1. Attach the stand, as shown below:



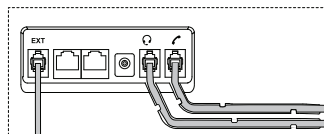
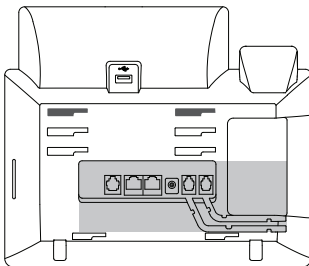
Desk Mount Method



The two wall mount slots are plugged up by silica gels. You can pull out the silica gels when mounting your IP phone to a wall.

Note: For more information on how to mount the IP phone to a wall, refer to Yealink Wall Mount Quick Installation Guide for Yealink IP Phones.

2. Connect the handset and optional headset, as shown below:

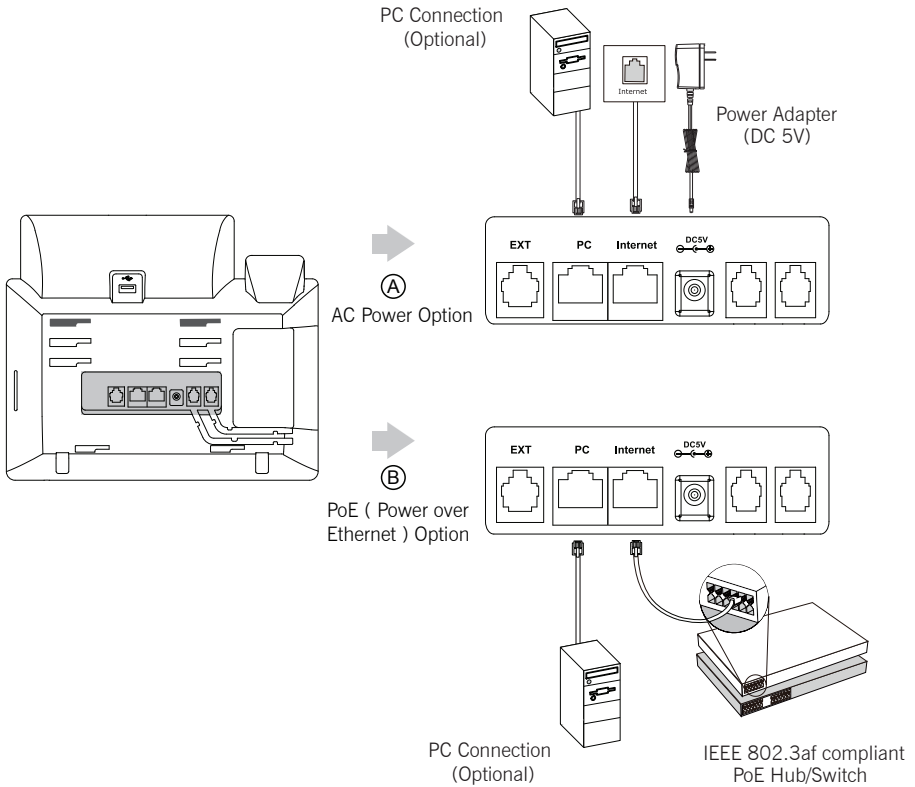


Wireless Headset Adapter EHS36

Note: The headset and wireless headset adapter EHS36 should be purchased separately. For more information on how to use the EHS36, refer to Yealink EHS36 User Guide.

3. Connect the network and power, as shown below :

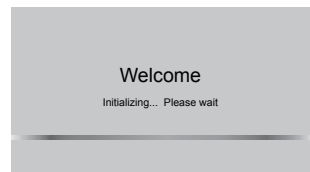
You have two option for network and power connections. Your system administrator will advise you on which one to use.



Note: If inline power (PoE) is provided, you don't need to connect the power adapter. Make sure the hub/switch is PoE-compliant.

Startup

After the IP phone is connected to the network and supplied with power, it automatically begins the initialization process. After startup, the Sign in screen appears on the phone touch screen. Refer to **Sign-in** on page 3 to sign in to the Lync server.



Sign-in

Sign in via phone user interface:

The following two sign-in methods are supported:

- **User Sign in**

You need to enter the following:

Sign-in Address: The Lync user's sign-in name (e.g., user1@yealinkuc.com).

User Name: The Lync user name (e.g., yealinkuc.com\user1).

Password: The sign-in password.

- **Pin Sign in**

You need to enter the following:

Extension: The Lync user's phone number or extension (e.g., 2216).

Pin: The personal identification number (e.g., user2216).


The Sign In screen appears on the touch screen after the phone startup. Do the following steps to sign in via phone user interface.

1. Select the desired sign-in method.
2. Enter the sign-in information of the Lync user in the corresponding fields.
3. Tap **Sign in**.

Sign in via web user interface:

Only User Sign in method is supported.

Do the following steps to sign in via web user interface.

1. Press  on the phone to obtain the IP address, enter the IP address in the address bar of web browser on your PC, and then press the Enter key.
2. Enter the user name and password in the login page, the default administrator user name and password are both "admin" (case-sensitive).
3. Click **Confirm**.
4. Click on **Account->Register**.
5. You need to enter the following:

Login address: The Lync user's sign-in name (user1@yealinkuc.com).

Register Name: The Lync user name (e.g., lync2013\user1).

Password: The sign-in password.

6. Click **Confirm** to login.

If the Lync server is configured to forcibly lock the phone. You need to configure unlock PIN before login. When your phone logs in to the Microsoft Lync server successfully, the phone is ready to place and receive phone calls, and the presence icon appears at the top-right corner of the touch screen.

Note: Make sure the network connection is correct before login. By default, the phone attempts to contact a DHCP server in your network to obtain its valid network settings. Contact your system administrator for more information.

Presence Status icons:



(Green) Available



(Red and white) Busy



(Red and white) DND



(Grey) Off Line











(Yellow) Be Right Back/Off Work/Away

Note: Check with your system administrator if any error appears during the sign-in process or if a specific configuration is required.



Using Your Phone

Navigating the Touch Screen

- To enter the main menu, tap .
- To go back to the previous menu, tap .
- To select a soft key, tap the soft key.
- To select an item, tap the item.
- To turn pages, tap ,  or ,  on the touch screen.
- To scroll through values in a pull-down list, press  or .

Entering and Updating Data



Using the phone keypad to enter data:

1. Tap the field you want to edit.
2. Tap  or the **abc** soft key to switch input modes.
3. Enter data using the keypad.
4. Tap .

The on-screen keyboard will appear when one of the following situations occurs:

- In the dialing or pre-dialing screen.
- Tap the edit field in the sign-in screen.
- In the configuration screen of call forward, tap the radio box of **Forward Calls to Delegates** or **Simultaneously Call**.

Using the on-screen keyboard to enter data:

1. Tap the field you want to edit.
2. Tap  or  to switch input modes.
3. Enter data using the on-screen keyboard.

Basic Call Features

Placing a Call



Using the handset:

1. Pick up the handset.
2. Enter the number, and then press  or tap  or  on the on-screen.

Using the speakerphone:

1. With the handset on-hook, press .
2. Enter the number, and then press  or tap  or  on the on-screen keyboard.

Using the headset:

1. With the headset connected, press  to activate the headset mode.
2. Enter the number, and then press  or tap  or  on the on-screen keyboard.

Answering a Call

Using the handset:

Pick up the handset.

Using the speakerphone:

Press .


Using the headset:

Press .

Note: You can reject an incoming call by tapping .

Ending a Call

Using the handset:

Hang up the handset or tap .





Using the speakerphone:

Press  or tap .



Using the headset:

Tap .

Redial

- Press  to enter the Placed call list, then tap the desired entry to view more details, and then tap  or press  to redial.
- Press  twice when the phone is idle to dial out the last dialed number.

Call Mute and Un-mute





- Press  to mute the microphone during a call.
- Press  again to un-mute the call.

Call Hold and Resume

To place a call on hold:

Press  or tap  during an active call.





To resume the call, do one of the following:

- If there is only one call on hold, press  or tap .
- If there is more than one call on hold, tap the call you want to resume, and then press  or tap .







Call Transfer

You can transfer a call in the following ways:

Blind Transfer











1. Press  or tap  during an active call. The call is placed on hold.
2. Enter the number you want to transfer to.
3. Press  or tap .

Attended Transfer



1. Press  or tap  during an active call. The call is placed on hold.
2. Enter the number you want to transfer to, then press  or tap  on the on-screen keyboard.
You can also tap the avatar of the desired contact in the **Favorites** screen.
3. Press  or tap  when the second party answers.

Call Forward




To enable call forward:

1. When the phone is idle, tap  -> **Call Features**-> **Call Forward**, or you can also press  to enter the call forward setting screen.
2. Tap the **On** radio box of the **Call Forward** field.
3. Do one of the followings:
 - a. Select **Forward to Voice Mail**.
Incoming calls will be forwarded to voice mail.
 - b. Select **Forward Calls to Delegates**.
Enter a phone number that you want to forward incoming calls to, then tap , or enter the first few continuous characters of the contact name or the contact number, tap the desired entry from the result list, and then tap  or press .
 - c. Select **Simultaneously Call**.
Enter a phone number that you want to ring simultaneously, then tap , or enter the first few continuous characters of the contact name or the contact number, tap the desired entry from the result list, and then tap  or press .The preset number will ring simultaneously when the phone receives an incoming call.
4. Tap  or press .







To disable call forward:


1. When the phone is idle, tap  -> **Call Features**-> **Call Forward**.
You can also press  to enter the call forward setting screen.
2. Tap the **Off** radio box of the **Call Forward** field.
3. Tap  to accept the change.

To forward an incoming call dynamically:

1. Tap  when the phone receives an incoming call.
2. Enter a number that you want to forward the incoming call to.
3. Tap  or tap  on the on-screen keyboard.

Call Conference

1. Tap  during an active call. The call is placed on hold.
2. Enter the number of the second party, and then press  or tap  or tap  on the on-screen keyboard.
3. Tap  when the second party answers.
All parties are now joined in the conference.
4. Tap  to disconnect all parties.

Note: You can split the conference call into two individual calls by tapping .

Voice Mail

When receiving a new voice mail, the phone will play a warning tone. A number icon (indicating the number of voice mails you haven't retrieved) appears both on  and the **Message** menu icon.

To listen to voice message:

1. Tap  **Message**, or press  when the phone is idle.
2. Follow the voice prompts to listen to your voice message.




Change Presence Status

Your presence status is constantly updated by the Lync server. The presence status on the phone is synchronized with the Lync server. You can manually change your presence status.

1. Tap your avatar at the top-right corner of the touch screen.
2. Tap the desired status from the pull-down list.

Phone Features

Call History


Tap  when the phone is idle, select any list and then tap the avatar of the desired entry, you can view detailed information about the entry (e.g., avatar, display name and status), you can also press  or tap  to place a call.

Contact Directory




To search for a contact:

Using the phone keypad or on-screen keyboard to enter the first few continuous characters of the contact name or the contact number (e.g., press the digit key 5 to search letters "5, j, k and l"). The contacts that meet search criteria will appear on the touch screen.



To view a contact:

1. Tap  when the phone is idle.
2. Tap the desired group.
3. Tap the desired contact, you can view the detailed information about the contact.

To place a call to a contact:

1. Tap  when the phone is idle.
2. Tap the desired group.
3. Tap the desired contact.
4. Press  or tap  or tap the desired number to place a call to the contact.

Volume Adjustment

- Press  during a call to adjust the receiver volume of the handset/speakerphone/headset.
- Press  when the phone is idle to adjust the ringer volume.

BTtoE (Better Together over Ethernet)

Microsoft Lync BTtoE feature enables the SIP-T48G IP phone to interoperate with a Lync client for third party call control. You can place, answer, and hold calls from your phone and the Lync client on your PC/PAD simultaneously. The presence status on the phone is synchronized with the Lync client. For more information on how to use BTtoE, refer to the user guide.

About us

Yealink, the global leading UC terminal solution provider, delivers state-of-the-art UC&C terminal products and services that help businesses of all sizes to increase communication efficiency and to maximize business success. The company's international service network provides professional technical support and efficient service for customers from all over the world.

More about Yealink

Since 2001, Yealink has continued to develop state-of-the-art, hi-tech VoIP communication terminals that include IP video phones, IP phones and USB phones. With a worldwide market in more than 140 countries, the company has also established a first-class international service network.

Our priorities are quality, functionality, ease-of-use, customer support and competitive pricing. To provide new solutions for the future in this fast-evolving sector, Yealink's large, talented and highly-experienced VoIP R&D team is totally committed to the pursuit of excellence.

To date, we have passed more than 80 interoperability tests and meet certification requirements set by leading VoIP system and platforms. Yealink works in close partnership with T-Mobile, Telefonica, Portugal Telecom and other leading telecommunication service providers.

